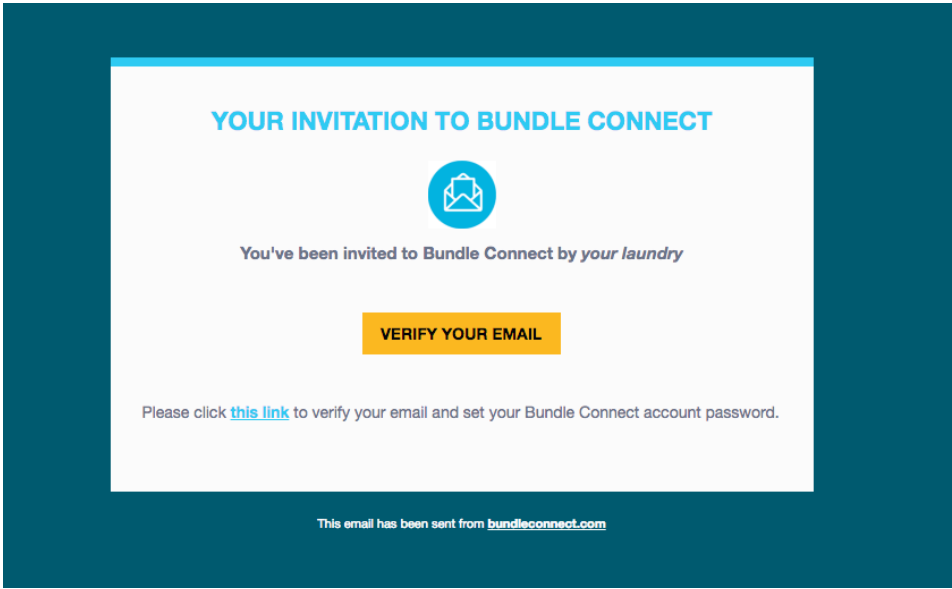




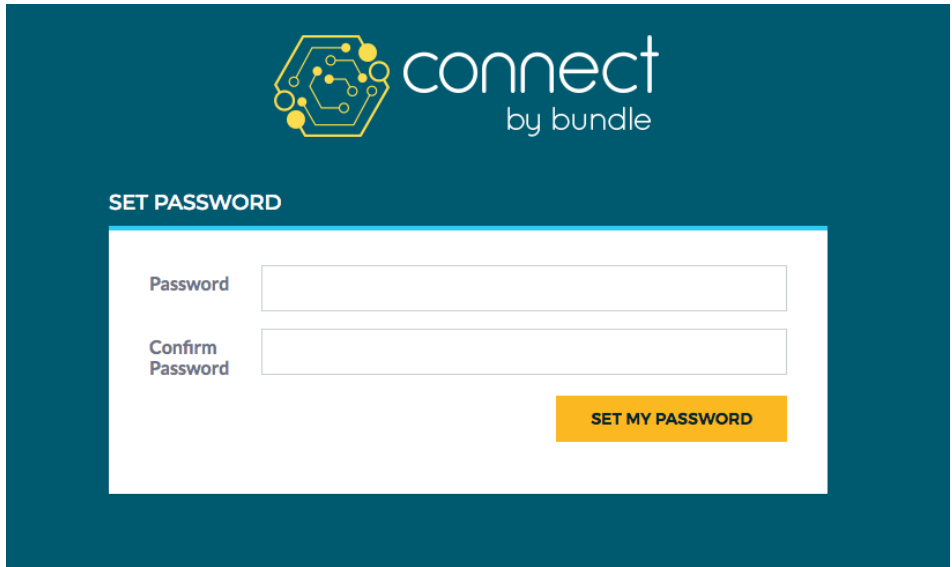
## QUICK USER GUIDE

**.1**  
**VERIFY**  
**EMAIL**



**.2**  
**CREATE**  
**PASSWORD**

*"Then press new order"*



**Note: for future visits your username will be the email you received the invitation at**



# ORDERS

The orders section consists of 3 tabs

**PENDING**

Shows all created orders that have not been packed

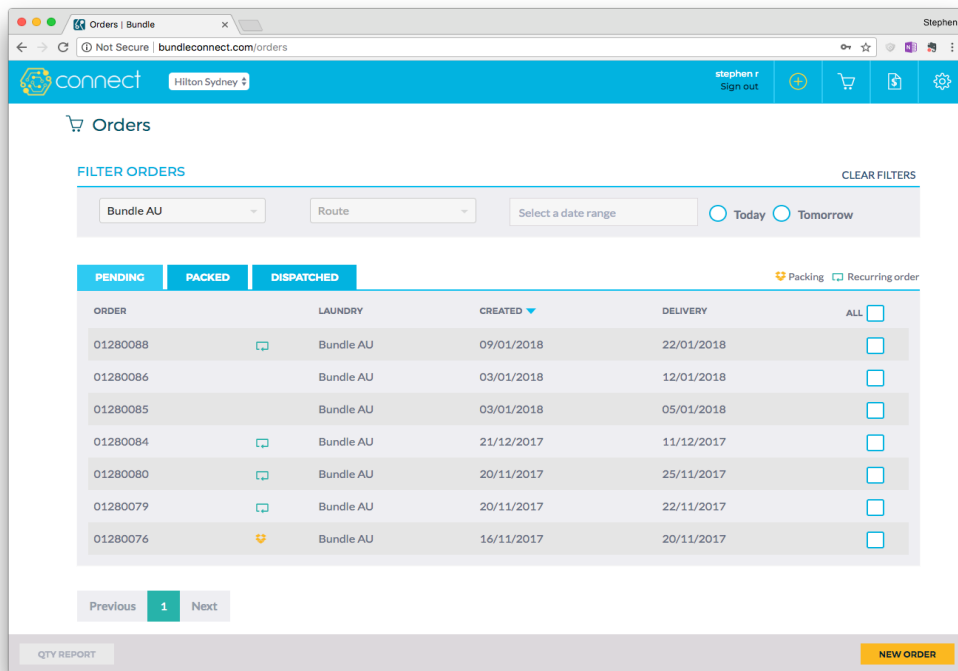
**PACKED**

Shows all packed order that have not been dispatched

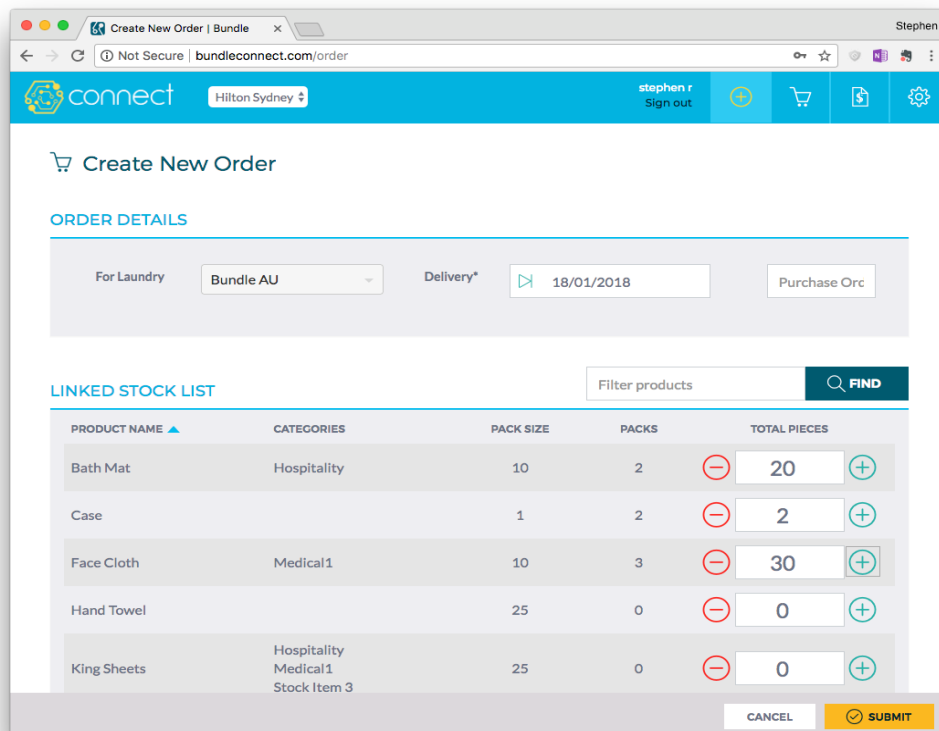
**DISPATCHED**

Show all orders that have been dispatched

**.3  
VIEW  
ORDERS**



**.4  
PLACE  
AN  
ORDER**





# INVOICES

The orders section consists of 2 tabs

## PENDING

Shows all dispatched orders that have not been invoiced

## INVOICED

Shows all packed orders that have been invoiced

.5  
VIEW  
INVOICES

Click Invoiced Tab

INVOICE #	LAUNDRY	CREATED	TOTAL
01280035	Bundle AU	16/11/2017	\$396
01280034	Bundle AU	16/11/2017	\$132

.6  
VIEW,  
PRINT OR  
DOWNLOAD  
PDF  
INVOICE

**BUNDLE AU** 69 Reservoir Street, Surry Hills NSW 2203  
bundle@bundlaundry.com  
ABN: 82789722111

**TAX INVOICE #01280035**

Invoice to:  
Hilton Sydney  
488 George St, Sydney NSW 2000,  
Australia

ABN:

Invoice Date: 16/11/2017  
Packing slips: 01280078  
Purchase orders:

Stock Items	Qty	Unit Price	Total Price
Case	1	\$ 0.00	\$ 0.00
Bath Mat	40	\$ 0.00	\$ 0.00
N/A	30	\$ 0.00	\$ 0.00

Total amount: \$ 0.00  
GST: \$ 0.00